

## ANNUAL PROGRESS REPORT

<b>Country:</b>	JAMAICA		
<b>Reporting period:</b>	January – December 2010		
<b>Project number and title:</b>	00074246 Rural Youth Employment Project		
<b>Project Duration:</b>	2010 – 2012		
<b>Donors:</b>	USAID / UNDP		
<b>Implementing Partner:</b>	Scientific Research Council (SRC)		
<b>Responsible Parties:</b>	Ministry of Agriculture and Fisheries (MOA&F)		
<b>Overall Project Coordinator:</b>	Chadwick Anderson, PhD		
<b>Date:</b>	March 01, 2010		
<b>Current year Approved Budget:</b>	US\$215,108.42		
<b>Total annual advance:</b>	US\$186,438.95	<b>Total annual expenditure:</b>	US\$92,372.39
<b>Annual Delivery:</b>	42.94%		



Apiculture Training Conducted by MOA&F – Grant's Mountain, St. Ann; Q3, 2010

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## I. EXECUTIVE SUMMARY

**Project Management** - A Project Manager and a Project Officer were contracted to implement the Rural Youth Employment Project at the end of Q2 and start of Q3, 2010 respectively. The project team completed *inter alia* four Requests for Proposals (RFP's) and the requisite contracts to engage service providers who undertook: Human Relations & Business Development training; prepared business plans for the selected groups; and secured bids for acquisition and delivery of bee colonies, and completion of a baseline study (see below). MOU between SRC and Caribbean Broilers with respect to training and other activities in poultry production was drafted. Project monitoring and evaluation through monthly progress and quarterly reports tracked the achievement of the project deliverables.

Following dismissal of the Project Manager in Nov 2010, the Board approved: promotion of the Project Officer to the Project Manager position; employment of a Project Administrator to undertake financial reporting and administrative functions, and an Administrative Clerk. Job descriptions and recruitment process completed for these two new positions, to be filled in Q1, 2011. The new Project Officer will start duties in Q2. RUYE main office was relocated to the SRC Outpost at the RADA Office complex in Mandeville, Manchester on December 13, 2010.

**Baseline Study** - Proposals requested over time from SDC, MOA&F, Statistical Institute of Jamaica (STATIN), Sir Arthur Lewis Institute for Social and Economic Studies (SALISES) and Jamaica Business Development Corporation (JBDC) for the baseline study. Only SDC and JBDC responded but quotations were far in excess of what was budgeted. MOA&F was again approached with a repackaged request and the Data Bank and Evaluation Division agreed to undertake the study for J\$782,500.00, which was within the budget. **Challenges:** Delays in concluding this activity resulted in deviation from the project strategy in an effort to initiate the project. Partnering organizations were asked to identify groups of youth in poverty-stricken communities as identified by the Poverty Maps supplied by UNDP within the target parishes. Forty groups were selected (10 per parish) with approximately 583 active members.

**Training & Public Awareness** - Immediate contact was made with heads and or representatives of key stakeholder organizations to discuss participation in the project and representation on the Technical and Parish Working Groups in an effort to streamline the implementation of Phase I of the project. **Challenges:** Attempts to finalize mutually agreed Memoranda of Understanding between SRC and these partnering organizations fell through as none of the entities responded to the framework document circulated that would guide the formulation of entity-specific MOU.

**Lessons learned:** To overcome this obstacle draft MOUs will be prepared and discussed individually with partners with the expectation that finalization of MOUs will be achieved in Q2.

The application process and selection criteria for potential project beneficiaries were determined and shared in 10 orientation sessions hosted across the target parishes by the RUYE team to build awareness of the project. Thirty-five of the 40 groups identified were represented at these sessions. **Challenges:** Only sixteen groups (238 persons) complied with application and selection criteria process (see Appendix 1). **Lessons learned:** The remaining 24 groups will require additional assistance to fulfil the requirements.

Training contract in Human Relations and Business Development was awarded to the Tourism Product Development Company on September 20, 2010 for J\$1,377,350. One hundred and thirty-eight (138) males and 106 females benefited from this training. Respective groups received technical training in: agro-processing; and the production of bees, poultry, small ruminants, cash crops, greenhouse vegetable, and horticulture (See Annex 2).

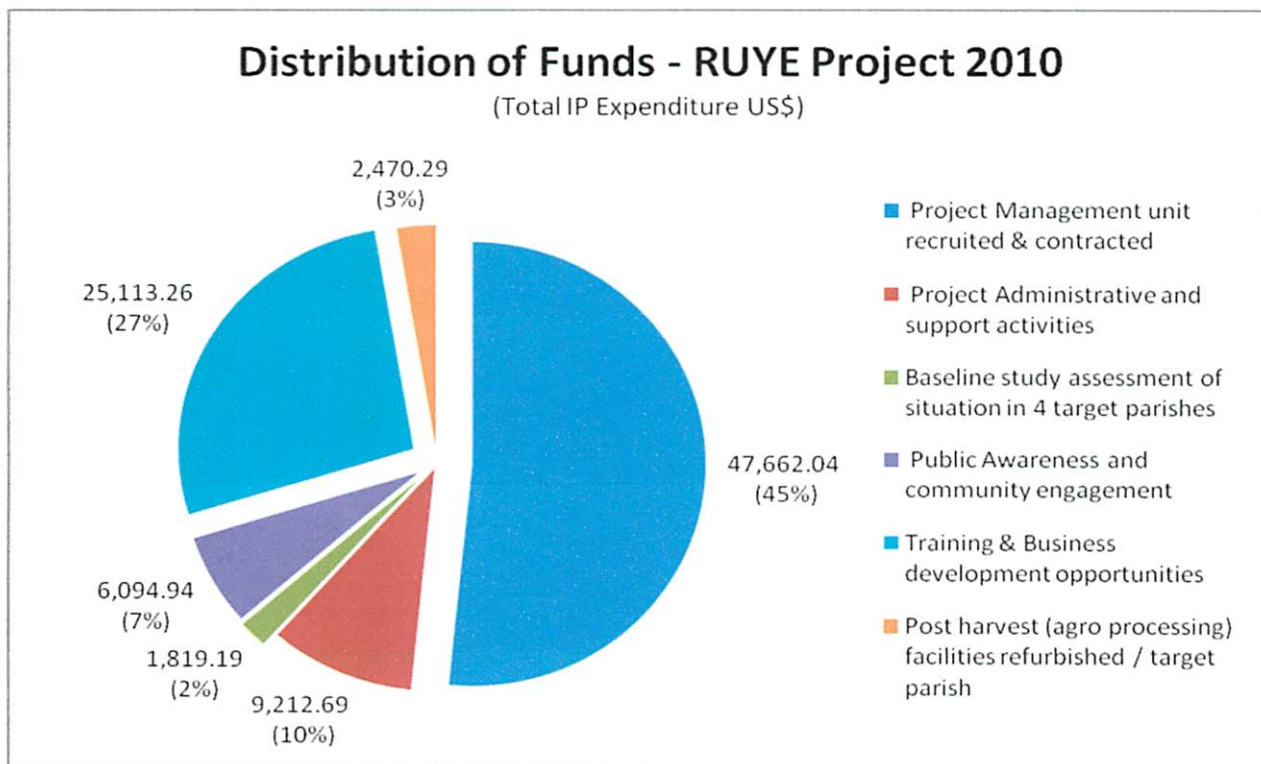
**Business Development** - Contract was awarded to Mrs Beverly Robinson for the preparation of business plans for the groups. To date 28 of a potential 40 business plans have been completed and submitted. **Challenges:** Activity was prematurely completed as further examination of locations available to groups has unearthed inadequacies with respect to the implementation of the originally chosen projects. Some groups are desirous of changing their initial project idea due to logistical and other problems. **Lessons learned:** Should have prepared business plan templates instead to be used by Project team to guide groups' members to develop their projects (See Annex 3).

### **Agro Processing Facilities**

First request for proposal to supply bee hives was withdrawn as tendering process was flawed. **Challenges:** Invitations to tender for the supply of bee colonies and boxes on this occasion would not have reaped success due to mis-procurement issues. **Lessons learned:** Enlisted the assistance of procurement specialists in MOA&F, RADA & Agro Investment Corporation to ensure any new tenders issued will be better prepared.

**II. RESOURCES AND EXPENDITURE/FINANCIAL SUMMARY**

<b>RESOURCE AND EXPENDITURE REPORT - 2010</b>						
<b>Door</b>	<b>Responsible Party</b>	<b>Total Budget (US\$)</b>	<b>Programmable Budget (US\$)</b>	<b>Total Advances to IP (US\$)</b>	<b>Total IP Expenditure US\$</b>	<b>Remaining Funds (US\$) Prog. Budget minus Total Expenditure</b>
ex. UNDP TRAC	XXXX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX
ex. Netherlands	XXXX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX
Ex. USAID	SRC	215,108.42	201,900.00	XXX,XXX.XX	92,372.39	109,527.61
ex. Trust Fund	XXXX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX	XXX,XXX.XX
<b>Subtotals:</b>		<b>215,108.42</b>	<b>201,900.00</b>	<b>186,438.95</b>	<b>92,372.39</b>	<b>109,527.61</b>
<b>TOTALS:</b>		<b>215,108.42</b>	<b>201,900.00</b>	<b>186,438.95</b>	<b>92,372.39</b>	<b>109,527.61</b>



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## III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
Output 1  OUTPUT 1 <i>Vulnerable and out of school adolescents and young people, particularly boys, equipped with life long earning, livelihood skills and increased access to work opportunities</i>  INDICATORS: <ul style="list-style-type: none"> <li># of youth completing training (at least 50% boys) per parish capacitated in income generating skills</li> <li># of processing facilities processing</li> <li>baseline study</li> <li># of evaluations completed</li> <li># of business plans developed annually</li> <li>% of unemployed youth confident about employment opportunities (measurement based on sample survey in baseline survey)</li> </ul>	Project Management		56,874.73	Project team established <ul style="list-style-type: none"> <li>Project Manager &amp; Project Officer hired to coordinate, manage and implement project activities.</li> <li>Office equipment and supplies procured.</li> <li>Project Board established.</li> </ul> Technical Working Group and Parish Working Groups established.	Project Manager removed from office November 30, 2010; Project officer asked to act during December 2010 – Department staffed by one person during this period. Job descriptions completed for Project Administrator, Project Officer and Administrative Clerk with a view to filling these positions for the project in Q1, 2011  <ul style="list-style-type: none"> <li>Study to be completed in March 2011. Engagement of unattached youth will commence in April 2011</li> </ul>
	Baseline Study assessing situation in select communities in 4 target parishes –		1,819.19	Procurement process for baseline study stalled delivery due to poor response to RFP and excessive cost quotes from potential Service Providers. MOA&F issued with a revised RFP for the baseline study submitted a proposal that was accepted. Heads of Agreement signed on December 10, 2010. Submission date for study is March 11, 2010.	
	Public Awareness raised and community engagement in select communities in target parishes		6,094.94	Meeting held at the management level between SRC and the key ministries and some agencies  Key stakeholders meeting held in Manchester and St Ann with agencies such as RADA, SDC, NYS and 4H Clubs to introduce the project, identify potential beneficiaries, economic activities, markets and areas of cooperation.  Project introduction at the Denbigh Agricultural Show, August 2010  Application forms along with selection criteria requirements developed and disseminated to groups' member representatives attending orientation.  10 orientation sessions held across	<ul style="list-style-type: none"> <li>Completion of MOU's delayed; meetings to be held between SRC / RUYE and key partners (individually) to finalize MOU's by April 15, 2011</li> <li>Work Plan will guide the implementation of groups' project activities</li> </ul>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
				<p>targeted parishes attended by groups' members during the month of September 2010</p> <p>Project Manager &amp; 3 potential beneficiaries interviewed by the Jamaica Information Service; article emanating from interview on JIS website, October 2010</p>	35 groups represented by more than 200 youth members attended
	<p>Training and Capacity Building of unemployed youths in selected communities in the 4 parishes in the project area as preparation to commence engagement in specific business interest</p>		20,462.10	<p>Working relationship established between the project and Caribbean Broilers (CB) for training of participants interested in poultry rearing. MOU between CB / SRC developed for technical training in poultry rearing. Attainment of industry standards is part of the training mandate.</p> <p>10 groups per parish identified by parish stakeholders now constitute Phase 1 of the project. Projects: <b>Manchester</b> – Small Stock Rearing, Cash Crops, <b>Trelawny</b> – Agro-processing, Small Stock Rearing, Apiculture, <b>St. Ann</b> – Agro-processing, Cash Crops, Small Stock Rearing, Apiculture, <b>St. Thomas</b> - Agro-processing, Small Stock Rearing, Cash Crops, Apiculture</p> <p>Training in Human relations, Business Development and selected agricultural and agro-processing enterprise training - to build technical, income generating skills:</p> <ul style="list-style-type: none"> <li>• 138 males received training in human relations and business development – 2 received training in human relations only;</li> <li>• 106 females received training in human relations and business development</li> </ul>	<p>More than 75 youth / parish engaged as group sizes vary from 10 – 40 members</p> <p>Output data arranged to ensure there is no double counting of participants in training courses held</p>

Expected Outputs & Indicators (including annual targets)	Planned Activities	Planned Budget	Expenditure (US\$)	Achieved Results	Progress Towards Achieving Outputs
				<ul style="list-style-type: none"> <li>• All 244 participant indicated above in addition to 230 others received technical training in the following areas/agricultural income generating activities:               <ul style="list-style-type: none"> <li>- Apiculture (114)</li> <li>- Cash crop production (16)</li> <li>- Greenhouse / Horticulture (13)</li> <li>- Poultry production (115)</li> <li>- Goat rearing (94)</li> <li>- Plant Nursery (9)</li> <li>- Agro-processing (113)</li> </ul> </li> </ul>	<p>Percentage of males engaged in training / parish</p> <p>St. Ann - 57.4% (70)</p> <p>St. Thomas - 56.1% (87)</p> <p>Trelawny - 67.4% (60)</p> <p>Manchester - 54.6% (59)</p> <p>Overall percentage of males trained</p> <p>58.2% (276) males trained</p>
	Business Development		4,651.16	<p>Business plan development: Draft of 28 business plans for active groups developed and submitted for perusal and approval. 28 plans finalized and accepted by RUYE team.</p> <p>Poultry – 11; Goats – 5; Cash crops – 4; Beekeeping – 2; Agro processing – 5; Horticulture – 1. Displayed for Board December 29, 2010. Requested soft copy of plans not forthcoming.</p>	<p>28 business plans finalized to assist project implementation – activity was implemented prematurely as selected business enterprise no longer feasible for some groups. This determination was made as a result of investigation of location and logistics</p>
	Agro processing Facilities		2,470.29	RFP's / tender document developed to procure 500 bee colonies.	Tender withdrawn due to misunderstanding of procurement issues. RFP and tender document will be revised after consultation and reissued

**IV. IMPLEMENTATION CONSTRAINTS/CHALLENGES, RISKS, LESSONS LEARNT & RECOMMENDATIONS**

Implementation Constraints/Challenges	Significance	Response/Action
Delay in project activities for the first quarter due to formalising of the project in March 2010 instead of January 2010. Funds became available only in April 2010.	High	Projected timelines adjusted; activities commenced August 2010
Delays in identifying suitable facilities to accommodate agro-processing equipment and the formalizing of arrangements for tenure by the youth groups	High	Engage the assistance of key stakeholders to identify facilities and develop a legal instrument that is to be used as a template to secure tenure
Delays in finalizing the baseline study within the intended timeline due to lack of response to request for proposals on one hand and proposals received quoting costs far in excess of the budget	Critical	RFP revised and Data Bank & Evaluation Division in the MOA&F re-approached to undertake the baseline study. HOA signed at commencement date, December 10, 2010. Completion date within 12 weeks.
<p>Project Manager's dismissal resulted in limited human resources for project - implementation timelines impacted. Focus lacking in the following areas:</p> <ul style="list-style-type: none"> <li>• Close monitoring of groups throughout Parishes in preparation for implementation;</li> <li>• Coordinating outstanding training in human relations, business development and technical income generating business activity missed by some groups;</li> <li>• Continued liaison with Parish Technical Working Groups comprised of community stakeholders;</li> <li>• Effective monitoring and evaluation of project implementation indicators;</li> </ul> <p>Effective and accurate reporting on project activities as they unfold.</p>	High	<ol style="list-style-type: none"> <li>1. Current Project Officer recommended to fill the Project Manager position; recommendation approved – December 29, 2010</li> <li>2. Process initiated to hire a Project Administrative/Accounting Assistant to work from SRC, Kingston to ensure compliance with UNDP/USAID guidelines with respect to financial reporting and to perform administrative and project accounting functions.</li> <li>3. Request made for the hiring of 2 Project Officers, one each for the Parishes of St. Thomas and St. Ann respectively.</li> <li>4. Supplemental wage requested for NYS worker who will carry out clerical tasks in the main office in Mandeville.</li> </ol>
Risks	Significance	Response/Action
Low level of partnering stakeholders' involvement as the liaison between groups and RUYE Officers where direct contact is not always feasible	High	Groups constantly require reassurance of the certainty of the project. Prepare and circulate information on the project to existing and potential beneficiaries using available means of communication
The inability of some participating groups to exert patience in the phases leading up to project implementation	Medium	Facilitate greater involvement and dialogue at significant steps of the implementation phase to reassure participants and enhance their understanding of the process
Proactive involvement of key partners limited due to issues related to remuneration for assistance given to the project (related to travelling / mileage reimbursement)	High	Honorarium to be paid for training interventions arranged through the participating stakeholders;



**LESSONS LEARNT AND RECOMMENDATIONS:**

- 1) In light of the impatience of some participants exert greater management of their expectations in tandem with the delivery capability of the project
  - 2) Be more proactive in the anticipation of human relations issues thus providing swifter resolution mechanism
- Incorporation of the lessons learnt will be done through, in the case of no.1, regular visits to the groups where a progress report will be given; implementation of a Project Newsletter that is to be published monthly for the provision of timely information; and in the case of no.2, implement on-going training programme for the improvement of human relations skills.

**V. PARTNERSHIPS AND SUSTAINABILITY**

Partnerships	Impact on/Contribution to Project Activities
Caribbean Broilers (Private sector partnership)	Assistance in the delivery of training in poultry production and processing; MOU completed & finalized for signing by partners (SRC/CB) – 115 youth trained in 2010
Social Development Commission (SDC)	Identification of groups & individual youth in target areas in lieu of the baseline results; Tardiness in completing framework information for MOU between agencies (SRC/SDC)
National Youth Service (NYS)	Identification of groups & individual youth in target areas; recommendation of NYS worker for Administrative clerk position within the project; tardiness in completing framework information for MOU between agencies (SRC/NYS)
National Centre for Youth Development (NCYD)	Identification of groups & individual youth in target areas in lieu of the baseline results; tardiness in completing framework information for MOU between agencies (SRC/NCYD)
Rural Agricultural Development Authority (RADA)	Assistance in the delivery of training in a) greenhouse vegetables, b) sorrel production, c) scotch bonnet pepper production, d) sweet potato / irish potato production, e) goat / rabbit rearing - 123 youth trained in 2010 Identification of groups & individual youths in target areas in lieu of baseline results; tardiness in completing framework information for MOU between agencies (SRC/RADA)
Ministry of Agriculture & Fisheries	Collaboration to complete the baseline study – precursor to identification and selection of potential project beneficiaries
Ministry of Agriculture & Fisheries Apiculture Unit	Assistance in the delivery of training in Beekeeping & honey processing – 114 youth trained in 2010
<b>SUSTAINABILITY</b>	
<ol style="list-style-type: none"> <li>1. Planned meetings at the policy (technical) and parish levels with all partnering stakeholders identified were held with the aim to determine synergies and arrange mechanisms to support ongoing commitment of the key partners to the beneficiaries.</li> <li>2. Pre-determined verifiable indicators aligned with the project objectives and identified in the project document (along with the any additional indicators identified as a result of the baseline study) will be referenced for project M &amp; E. The project objectives / indicators have been shared with all our key stakeholders and the communities from which groups / individual youth have been selected</li> </ol>	

## Annex I: Annual Work Plan 2011

Expected Outputs (including indicators)	Tasks	Planned Activities List activity results and	Timeframe				Responsible Party	Planned Budgets		
			Q 1	Q 2	Q 3	Q4		Source of	Budget Description	Amount
<b>Output 1</b> <b>Vulnerable and out of school adolescents and young people, particularly boys, equipped with life-long earning, livelihood skills and increased access to work opportunities</b>  <i>Baseline:</i> -Set during baseline training -Obsolete facilities -No current baseline		<b>1.1 Project Management</b>								
	<b>Project Management</b>	1.1.1 Action: Recruitment and contracting of Project Team					SRC	USAID	71400 Contractual services individual	116,743.00
	<b>Administrative Expenses</b>	1.1.2 Action: Project administrative and support activities					SRC, RADA, 4H, MOA&F, HEART, JFLL, NCYD, JBDC	USAID	74500 Miscellaneous expenses	9,900.00
			<b>1.2 Baseline Study Assessing situation in select communities in 4 target parishes</b>							
			1.2.1 Action: Collection and Analysis of baseline data completed for development of indicators and target setting					MOAF	USAID	71300 Local consultant
		<b>1.3 Public Awareness raised and community engagement achieved in select communities in 4 target parishes</b>								

Expected Outputs (including indicators)	Tasks	Planned Activities List activity results and	Timeframe				Responsible Party	Planned Budgets		
			Q 1	Q 2	Q 3	Q 4		Source of	Budget Description	Amount
study -Confidence level on employment prospects among youth not known  <i>Indicators:</i>  -# of youths completing training (at least 50% boys) per parish capacitated in income generating skills annually --# of processing facility refurbished -# of baseline studies -# of evaluations completed -# of business plans developed annually -% of unemployed youth that are confident about employment opportunities (based on survey in baseline)	Public Awareness	1.3.1Action: Engagement and awareness sessions with stakeholders and beneficiaries					SRC, RADA, 4H, MOA&F, HEART, JFLL, NCYD, JBDC MOA&F, RADA, NCYD, SDC, Private Sector Brown's Town Community College		74500 Miscellaneous expenses 75700 Training, workshops & conferences 74200 Audiovisual & printing production; 74100 Professional services	525.00  9,685.00  1,517.00  15,752.00
	Business development	1.3.2Action: Strengthen liaison between beneficiaries and partnering business development experts to ensure grasp and application of production, management, marketing and accounting elements of enterprise					SRC, RADA, MOA&F, JBDC, 4H, Private Sector	USAID	75700 Training, workshops & conferences ; 74100 Professional services	3,267.00  1,984.00
			<b>1.4 Unemployed youths in select communities in targeted parishes trained and given access to business development opportunities</b>							
	Business development	1.4.1 Action: Completion and acceptance of business plans prepared for selected project groups					SRC, Consultant	USAID	71400 Service contract	11,670.00

Expected Outputs (including indicators)	Tasks	Planned Activities List activity results and	Timeframe				Responsible Party	Planned Budgets		
			Q 1	Q 2	Q 3	Q4		Source of	Budget Description	Amount
study)  <i>Targets:</i>  To be set following completion of baseline study  <i>Related CP outcome:</i>  Outcome 3.1:  <b>Reduction in the incidence of poverty, unemployment and exclusion among vulnerable groups and selected communities, particularly in rural Jamaica.</b>  Development and sustainability	Training	<b>1.4.2Action:</b> Targeted continuous training scheduled to take beneficiaries through modules for business development (Certificate level), training in technology application, GMP, sanitation, packaging, labelling, branding and accounting  <b>1.4.3Action:</b> In-school youth trained to increase entrepreneurial skills and employability					MOA&F, RADA, JBDC, Consultant, BSJ, JIPO	USAID	75700 Training, workshops & conferences ; 74200 Printing & publications ; 74100 Professional services	51,505.00  1,167.00  10,210.00  18,378.00
	Business development	<b>1.4.4Action:</b> Develop additional business enterprise templates to assist new entrant youths with business development					JBDC, Consultant	USAID	72100 Service contract	4,667.00
<b>1.5 At least 4 Processing facilities in targeted parishes refurbished</b>										

Expected Outputs (including indicators)	Tasks	Planned Activities List activity results and	Timeframe				Responsible Party	Planned Budgets		
			Q 1	Q 2	Q 3	Q4		Source of	Budget Description	Amount
of micro/small, standards-compliant agro-processing incubator facilities to provide means whereby value is added to primary agricultural products thereby influencing value chain advancement and generating increased income <b>Draft / Final Feasibility study documents</b>	Agro processing Equipment  Training	1.5.1 Action: Identify existing processing facilities in selected parishes and establish contractual/lease agreement with owners or purchase and refurbish containers  1.5.1 HACCP Training for youth and agency representatives					JBDC, Consultant SRC, RADA, MOA&F, MIIC, STU, Dept. of Cooperatives Beneficiaries NCYD, SDC	USAID	75700	29,172.00
									74200	23,337.00
									74100	15,520.00
									72220	81,680.00
									74500	4,667.00
4 locations identified for installation of agro-processing facilities	Agro processing Equipment	1.5.1 Action: Renovate facilities, commission and install equipment – 4 facilities / 1 per parish					Contractor	USAID	72100 Service contract;	40,840.00
									72200 Equipment	87,914.00
Legal document	Business Development	1.5.1 Action: Commence and continue production and targeted training within selected agricultural enterprises					SRC, RADA, MOA&F, JBDC, 4H, Private Sector	USAID	75700	18,670.00
									74100	2,917.00
								72500	11,085.00	
1.6 Project evaluated and decision made on continuation										



Expected Outputs (including indicators)	Tasks	Planned Activities List activity results and	Timeframe				Responsible Party	Planned Budgets		
			Q 1	Q 2	Q 3	Q4		Source of	Budget Description	Amount
defining ownership of inputs, operations and maintenance responsibility for facilities		1.6.1 Action: Evaluation of project results for target achievements, successes and lessons learned against baseline findings					SRC	USAID	71300 Local Consultant	10,000.00
Factory operations and maintenance training - #'s trained, course taught, results of assessment		1.6.2 Action: Financial audit of project						USAID	74110 Professional Services	5,000.00
Monitoring & Evaluation (Reporting)	<b>Monitoring and Evaluation</b>									
		Action: Monthly Activities Report					SRC, RUYE TEAM			
		Action: Quarterly Report and Work-plan Update					SRC, RUYE TEAM			
		Action: Annual Project Report					SRC, RUYE TEAM			
	<b>SUBTOTAL</b>									<b>596,824.00</b>
	General Management Services (GMS)									<b>41,777.68</b>
	<b>TOTAL</b>									<b>638,601.68</b>

**Annex II: Assets and Inventory**

Project Title: Rural Youth Employment Project

Award Number:

Project Number: 00074246

Date of Report: December 31, 2010

Asset Profile 1 – Vehicles											
S / N	Country Code	Business Unit	Item Description	Make & Model	Quantity	Location	Tag Number	Date acquired	Value	Custodian	Remarks
1	JAM10	B0512	Vehicle								
2			Vehicle								
3			Vehicle								
4			Vehicle								
Asset Profile 2 – Furniture											
5			4-drawer vertical filing cabinet - L/grey		1	SRC	02351006500	May 7, 2010	15,200.00	RUYE	SRC – Mandeville
6			4-drawer vertical filing cabinet - L/grey		1	SRC	02351006501	May 7, 2010	15,200.00	RUYE	SRC – Mandeville
7			Fur Grey Cabinet – Low		1	SRC	0235100602	June 03, 2010	\$10,400.00	RUYE	SRC – Mandeville
8			Grey cabinet for printer - HD3007SG		1	SRC	0235100602	May 07, 2010	10,450.00	RUYE	SRC – Mandeville
9			Computer desk 62x48 - HD2016SGL		1	SRC	0235100600	May 7, 2010	18,000.00	RUYE	SRC – Mandeville
10			Pedestal for desk		2	SRC	0235100603/700	May 07, 2010	19,500.00	RUYE	SRC – Mandeville
11			Desk 55x28 - HD1014SG		1	SRC	0235100601	June 03, 2010	11,935.00	RUYE	SRC – Kingston
12			Boss office chair	B7601 BK	1	SRC	0235100605	May 7, 2010	12,960.00	RUYE	SRC – Mandeville
13			Boss leather chair	B7601 BK	1	SRC	0235100604	May 7, 2010	12,551.40	RUYE	SRC – Mandeville
14			Visitor chairs	B9520 BK	3	SRC	0235100606,7,8	June 14, 2010	30,124.80	RUYE	3 SRC – Mandeville

Asset Profile 3 – Electrical											
15			Canon digital camera G11		1	SRC	210 5254 0527 7	May 07, 2010	76,255.3 2	RUYE	SRC – Mandev ille
16			Dell desk top computer		1	SRC	7C1 XLM 1/	14 July 2010	US1281. 98	RUYE	SRC – Mandev ille
17			Blackberry Cellular Phones	8520	2	SRC	0235 1007 02,3		46,320.0 0	RUYE	SRC- Mandev ille
18			Dell Latitude E6410 lap top computer		1	SRC	7BX GTM I	16 July 2010	US1513. 00	RUYE	SRC – Kingsto n
19			Hot / Cold water cooler	AUC MA	1	SRC	5225 5	July 05,201 0	20,625.0 0	RUYE	SRC – Mandev ille
20			Dell Multimedia Projector	1210S	1	SRC	0235 1009 00	Sept. 07, 2010	85,000.0 0	RUYE	SRC – Mandev ille
21			HP Colour Laser Jet CM1312 nfi MFP + toner		1	SRC	SCN F8B5 HR5 2	Sept. 22, 2010	88,085.1 0	RUYE	SRC – Mandev ille
22			Lenovo Think Pad SL5102847 laptop computer		1	SRC	LRLA HRH	Sept. 07, 2010	77,456.9 7	RUYE	SRC – Mandev ille
23			Projector Screen & Tripod	KP103 B/375 3770	1	SRC	0235 1008 04	Sept. 08, 2010	29,158.0 6	RUYE	SRC- Mandev ille
24			Linksys Wireless Router	WRT5 4G2	1	SRC	0235 1008 06	Aug. 12, 2010	9,791.20	RUYE	SRC- Mandev ille
Asset Profile 4 - Heavy Machinery											
25			Heavy Equip. or Generator								
26			Heavy Equip. or Generator								
27			Heavy Equip. or Generator								
28			Heavy Equip. or Generator								

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Asset Profile 5 - Non Capitalized Items												
29			Desk organizers		2	SRC		May 7, 2010	1,224.00	RUYE	SRC – Kingston	
30			Swivel rolodex		1	SRC		May 7, 2010	3,420.00	RUYE	SRC – Mandeville	
31			Desk pads		2	SRC		May 7, 2010	680.00	RUYE	SRC – Mandeville	
32			CPU holder		3	SRC		May 7, 2010	5,400.00	RUYE	SRC – Mandeville	
33			File trays		2	SRC		May 7 2010	2,890.00	RUYE	SRC – Mandeville	
34			Keyboard tray (desk)		1	SRC		June 16 ,2010	1,800.00	RUYE	SRC – Kingston	
35			33.5" x 78" banner / retractable stand		2	SRC		Jul 30 & Sept.15 ,2010	35,435.83	RUYE	SRC – Mandeville	
			Note: Tag numbers beginning with 023... are SRC assigned Fixed Asset Numbers.									

*Ruth Simpson*  
29/3/2011  
Project

Manager  
Date and Signature

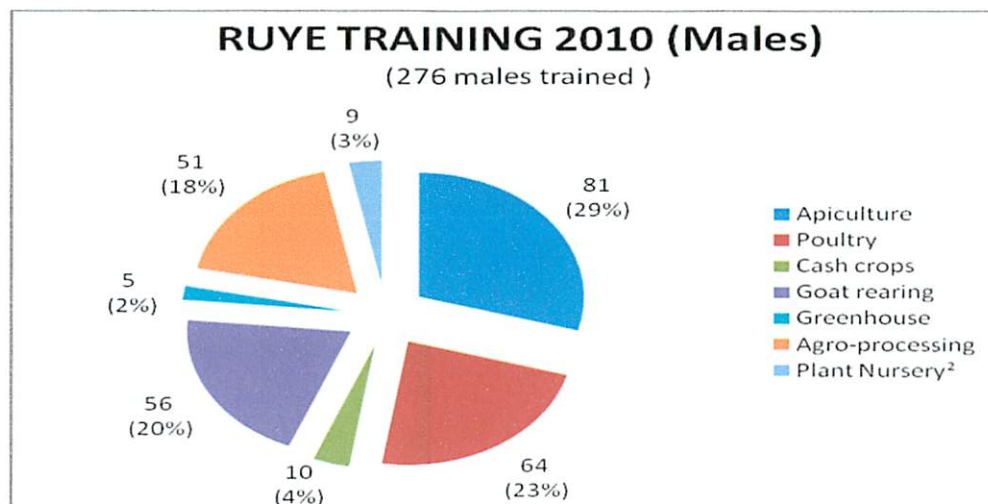
Programme Officer  
Date and Signature

Deputy Resident Representative  
Date and Signature

Project Management:	Prepared by: <u>RUTH SIMPSON</u>	Date: <u>29th March 2011</u>
	Approved by: <u>Marcia Henry</u>	Date: <u>2011/03/29</u>

<b>UNDP Resource Persons:</b>	Name, Programme Advisor – Governance, E & E, Poverty
	Name, Programme Analyst – Governance, E & E, Poverty

## Annex III: RUYE Training Data



TRAINING	IN ATTENDANCE			No. OF EMPLOYED YOUTH	No. OF UNEMPLOYED YOUTH	% male	% Female
	M	F	TOTAL				
Apiculture	81	33	114	18	96	71.05	28.95
Poultry	64	51	115	12	103	55.65	44.35
Cash crops	10	6	16	2	14	62.5	37.5
Goat rearing	56	38	94	15	79	59.57	40.43
Greenhouse	5	8	13	1	12	38.46	61.54
Agro-processing	51	62	113	11	102	45.13	54.87
Plant Nursery²	9	0	9	2	7	100	-
<b>TOTAL</b>	<b>276</b>	<b>198</b>	<b>474</b>	<b>61</b>	<b>413</b>	<b>58.23</b>	<b>41.77</b>